

**NORTHWEST ARIZONA EMPLOYEE BENEFIT TRUST
DRAFT - Minutes of Board of Trustees Trust Meeting
Wednesday, May 10, 2023 10:00 A.M.**

Trustees Present:

Jess Knudson, Lake Havasu City
Danielle Marshall, City of Bullhead City
Mike Murray, Lake Havasu Unified School District
Krista Toschlog, City of Kingman

Others Present:

Brittney Bayliss, Lake Havasu City	Laura Montini, GBS
Jenise Dimmick, GBS	Stephanie Moore, GBS
Bobbie Kimelton, Lake Havasu City	Cheri Tropple, Lake Havasu Unified School District
Phylicia Martel, City of Kingman	

1. Call to Order

The meeting was called to order by Chairperson Knudson at 10:05 A.M.

2. Roll Call

All Trustees and Alternate Trustees of the Northwest Arizona Employee Benefit Trust were present, except Chairperson Foggin of City of Kingman, Trustee Cotter of City of Bullhead City and Trustee Stone of Lake Havasu Unified School District.

3. Call to the Public

There were no comments from the Public.

Trustee Toschlog made a motion to enter into executive session at 10:06 A.M. for agenda Items #4 and #5, Trustee Murray seconded the motion, and the motion passed unanimously.

Trustees and Alternate Trustees resumed open session at 10:27 A.M.

4. Obtain Advice from and Provide Direction to Legal Advisors Regarding a Subrogated Claim

No motion required.

5. Discussion and Possible Action Regarding Update on the NAEBT Opioid Litigation

No motion required.

6. Discussion and Possible Action Regarding Approval of the Minutes from the Renewal Work Session and Regular Trust Meeting held on February 16-17, 2023

Trustee Toschlog made a motion to approve the February 16-17, 2023 meeting minutes as presented, Trustee Marshall seconded the motion, and the motion passed unanimously.

7. Discussion and Possible Action Regarding Approval of the December 2022, January 2023, February 2023 and March 2023 Trust Financials

Jenise Dimmick from GBS presented a financial review through March 31, 2023 of the current plan year compared to the same period of the 2021-2022 plan year.

Trustee Murray made a motion to approve the December 2022 through March 2023 Financials as presented, Trustee Toschlog seconded the motion, and the motion passed unanimously.

8. Discussion and Possible Action Regarding the 2023-24 Reinsurance Renewal Authorization

Stephanie Moore from GBS discussed the reinsurance renewal authorization; it is standard procedure through the budget process to estimate the renewal increase for reinsurance coverage. Carriers need to review 10 months of plan year claims data before they will submit a firm offer. GBS respectfully requested that the Trustees allow GBS to work directly with the Trust's Chairperson, Ron Foggin, to negotiate and bind the Trust on the reinsurance renewal offering that is in the Trust's best interest.

Trustee Toschlog made a motion to authorize GBS to work directly with the Trust's Chairperson to bind the Reinsurance Contract that is in the best interest of NAEBT if necessary due to timing, Trustee Marshall seconded the motion, and the motion passed unanimously.

9. Discussion and Possible Action Regarding the Auditor RFP

Stephanie Moore from GBS reviewed the proposal for Auditor and recommended the Trust contract with Alan Noudali for the 2023-24 plan year. There was a brief discussion regarding the RFP's received and the importance of making a change since the Trust has had the same auditor since its inception.

Trustee Toschlog made a motion to approve a contract with Noudali to perform Trust audit services for NAEBT beginning with the audit period ending June 30, 2023 and authorize the Chairperson to execute the contract on behalf of the Trust following approval as to form by the Trust Attorney, Trustee Murray seconded the motion, and the motion passed unanimously.

10. Discussion and Possible Action Regarding the Approval of the American Health Group Patient Advocacy Program

Stephanie Moore from GBS reminded the Trust that the Patient Advocacy Program was approved as part of the budget, however, was not included in the amendment renewals. GBS is asking Trustees to authorize the Chairperson to execute the amendment on behalf of the Trust following approval as to form by the Trust Attorney.

Trustee Toschlog made a motion to approve authorizing the Chairperson to execute the American Health Group Advocacy Amendment on behalf of the Trust following approval as to form by the Trust Attorney, Trustee Marshall seconded the motion, and the motion passed unanimously.

11. Discussion and Possible Action Regarding Approval of the 2023-24 Quarterly Trust Meeting Schedule

Stephanie Moore from GBS presented to Trustees a recommendation to select and approve the following dates and locations for the upcoming 2023-24 Quarterly Trust Meetings.

- Wednesday, August 9, 2023 – No Vendors – City of Kingman
- Wednesday, November 15, 2023 – Innovations Meeting with Vendors – Bullhead City
- Wednesday, Thursday, and Friday, February 7-9, 2024 – With Vendors - Annual Benefits Renewal Meeting, Rancho de los Caballeros in Wickenburg, AZ
- Wednesday, May 8, 2024 – No Vendors – Lake Havasu City

Trustee Murray made a motion to approve the dates and locations of the 2023-24 Quarterly Trust Meeting Schedule as presented, Trustee Marshall seconded the motion, and the motion passed unanimously.

12. Vendor Reports

Stephanie Moore from GBS provided to the Trust an executive summary based on reports from AmeriBen, Navitus, Ameritas, and SupportLinc. Chairperson Knudson asked why Rx Specialty Claims are higher than the book of business. Stephanie explained that there is a large claimant that is receiving a costly prescription.

No motion needed.

13. Discussion and Possible Action Regarding Preventative Screening Coverage and Wellness Report

Laura Montini from GBS provided updates on Completed Programs, Current Programs and a Virgin Pulse Update. Kari from Lake Havasu Unified School District asked for a flyer regarding Mental Health Coaching available through Virgin Pulse.

No action taken.

14. Administrative Update

Stephanie Moore from GBS reviewed and provided an update on the End of COVID plan changes, LHC Community Health Project, FSA Implementation, Patient Advocacy Program Implementation and notified the Trust that a new Trust contact phone list is being updated and sent.

No motion needed.

15. Future Agenda Items

No future agenda items were discussed.

No motion needed.

16. Individual Entity Reports

City of Kingman – Krista shared that they are working on reports and excited for the next plan year. Krista also shared that the City has experienced some losses.

Lake Havasu Schools – Mike thanked everyone for all of their hard work.

Bullhead City – Danielle stated that their Open Enrollment was successful, a lot of employees are switching to the Health Savings Plan and shared that they are also working on recruitment.

Lake Havasu City – Jess shared that they are continuing to work on their budget as well as adding 20-25 open positions. He also shared that he is hoping to work with other cities regarding pre-employment physicals and drug testing.

No motion needed.

17. Adjournment

Chairman Knudson adjourned the meeting at 11:12 P.M.

Respectfully Submitted,

Jenise Dimmick, Recording Secretary