

NORTHWEST ARIZONA EMPLOYEE BENEFIT TRUST
DRAFT - Minutes of Board of Trustees Trust Meeting
Wednesday, May 08, 2024 10:00 A.M.

Trustees Present:

Toby Cotter, Bullhead City
Bobbie Kimelton, Lake Havasu City
Rebecca Stone, Lake Havasu Unified School District #1 (LHUSD #1)
Tim Walsh, City of Kingman

Others Present:

Brittney Bayliss, Lake Havasu City	Stephanie Moore, GBS
Kari Bravata, LHUSD #1	Krista Toschlog, City of Kingman
Danielle Marshall, Bullhead City	Valerie Velez, GBS
Phylicia Martel, City of Kingman	

1. Call to Order

The meeting was called to order by Chairperson Stone at 10:34 A.M.

2. Roll Call

All Trustees and Alternate Trustees of the Northwest Arizona Employee Benefit Trust were present, except Trustee Knudson of Lake Havasu City and Alternate Trustee Mike Murray of LHUSD #1.

3. Discussion and Possible Action Regarding Approval of the February 8 and 9, 2024 Work Session and Trust Meeting and the March 19, 2024, Special Meeting Minutes.

Trustee Cotter made a motion to approve the February 8 and 9, 2024 Work Session and Trust Meeting Minutes as presented, Trustee Kimelton seconded the motion, and the motion passed unanimously.

4. Discussion and Possible Action Regarding Approval of the January, February, and March 2024 NAEBT Financials

Trustee Cotter made a motion to approve the January, February, and March 2024 financials. Trustee Kimelton seconded the motion, and the motion passed unanimously.

5. Discussion Regarding the 2024-25 Meeting Schedule.

Trustees agreed to the following meeting schedule: August 21, 2024, in Kingman; November 13, 2024, in Bullhead City; February 5-7, 2025, in Wickenburg at Rancho De Los Caballeros; and May 7, 2025, in Lake Havasu.

No motion needed.

6. Discussion and Possible Action Regarding Change to the Appeal Process for Precertification, Urgent and Concurrent Care Appeals

Stephanie Moore from GBS discussed eliminating the second-level appeal to prevent possible delays in the process and patient access to care.

Trustee Cotter made a motion to approve, Trustee Walsh seconded the motion, and the motion passed unanimously.

7. Surplus/Deficit Report

Stephanie Moore from GBS provided the surplus/deficit report and discussed the potential reduction of surplus during the 2024-25 plan year.

No motion needed.

8. Discussion and Possible Action Regarding Vendor RFP Schedule for the 2024-25 Plan Year

Stephanie Moore from GBS requested that the Trust consider issuing a request for proposal (RFP) for vision and/or dental services to potentially achieve cost savings and prompt administrative needs. A brief discussion followed regarding the importance of not disrupting members' access to care or current providers. Stephanie explained there may be savings in partnering directly with the current vision network vendor and no disruption to members.

Trustee Kimelton made a motion to approve vision and dental RFP effective 7/1/2025, Trustee Walsh seconded the motion, and the motion passed unanimously.

9. Wellbeing Report

Stephanie Moore from GBS provided an update on the progress of implementing Sword Health and Wondr Health for the upcoming 2024-25 plan year. The on-site cancer screenings have been postponed, and efforts to identify a new vendor are ongoing. In the interim, the Trust may consider Skin IO, a virtual screening option. Current screenings for Colorectal Cancer are currently underway and will continue through May 2024. Additionally, cardiac and organ screenings are scheduled to commence in July 2024. Trustee Cotter expressed interest in exploring the potential of a mobile unit for purchase for skin cancer screenings, recognizing the significance of early detection in safeguarding the well-being of the employees.

No motion needed.

10. Administrative Update

Stephanie Moore from GBS provided an update to the Trustees and Staff on administrative developments. The Mohave County application has been finalized, and the organization has opted not to join the NAEBT Trust for the current plan year. The 2024-25 Open Enrollment is nearing its conclusion.

No motion needed.

11. Future Agenda Items

No future agenda items were discussed.

No motion needed.

12. Individual Entity Reports

City of Kingman – Krista reported that the employee open enrollment process is now 94% complete and the team is pleased to welcome Tim Walsh as the new City Manager.

Bullhead City – Trustee Cotter expressed excitement about the nearing completion of the new bridge in Bullhead City. Additionally, Danielle provided an update on the successful integration of the new HRIS system with regard to payroll and benefits.

Lake Havasu City – Trustee Kimelton mentioned that their passive Open Enrollment process is currently underway and is scheduled to conclude on May 17, 2024.

Lake Havasu City Unified School District #1 – Chairperson Stone noted Open Enrollment is complete and that the health savings plan enrollment has reached an impressive 66%.

No motion needed.

13. Call to the Public

There were no comments from the Public.

No motion needed.

14. Adjournment

Chairperson Stone adjourned the meeting at 11:46 A.M.

Respectfully Submitted,

Valerie Velez, Recording Secretary